



# বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2026/1171

Date: 31/01/2026

## Office Order

**Dr. Md. Saiful Islam**, Associate Professor, Department of Laboratory Medicine of this university has been granted Ex-Bangladesh leave **to visit Malaysia for his personal reason**. For this reason, he has been granted earned leave for 06 (Six) days from 05/02/2026 to 10/02/2026. During this period Dr. Rubaiyat-E-Mortaz, Associate Professor of the same department will look after the duties of **Dr. Md. Saiful Islam**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

Sd/-

**(Md. Hafizur Rahman)**

Registrar (In-Charge)

No. BMU/2026/1171 (13)

Date: 31/01/2026

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Malaysia in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Malaysia.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Laboratory Medicine, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Md. Saiful Islam**, Associate Professor, Department of Laboratory Medicine, BMU, Dhaka **with the request to submit departure/arrival report in due time through proper channel**.
9. Dr. Rubaiyat-E-Mortaz, Associate Professor, Department of Laboratory Medicine, BMU, Dhaka.
10. PS to Vice Chancellor, BMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/ (Administration)/ (Research & Development)/ Treasurer, BMU, Dhaka.
12. PO to Registrar, BMU, Dhaka.
13. BMU Web: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)
14. Office Copy.

**(Dr. Md. Delwar Hossain)**

Additional Registrar-1